

FACT SHEET

2018-2019 ACADEMIC YEAR

I. CONTACT INFORMATION

NAME OF UNIVERSITY	Altınbaş University
NAME OF DEPARTMENT	Erasmus Office
CONTACT PERSON(S)	Burcu Atalay Emre–Erasmus Institutional Coordinator Hilal Erkoca– Erasmus Specialist Nilay Masharaf – Student Assistant İlayda Şanda – Head of Erasmus Club / Student Assistant
MAILING ADDRESS	Mahmutbey Dilmenler Cad. No: 26 Bağcılar / İstanbul TURKEY
TELEPHONE	+90(212) 604 0100 Ext: 4114, 2218
EMAIL ENQUIRIES	erasmus@altinbas.edu.tr
WEB ADDRESS FOR EXCHANGE	http://www.altinbas.edu.tr/en http://www.altinbas.edu.tr/en/erasmus-eng/incoming-students



II. ACADEMIC DATES*

ORIENTATION	The orientation day will be held one week before the start of the semester. Students will be informed.
ACADEMIC CALENDAR	CLICK

III. ADMISSION REQUIREMENTS

APPLICATION DEADLINES	Semester 1 (Autumn) / Full Year: 15 JULY Semester 2 (Spring) : 15.NOVEMBER
ENGLISH LANGUAGE PROFICIENCY REQUIREMENT	B2 Level
OTHER ELIGIBILITY REQUIREMENTS	Minimum one years' study at home institution at University level education for all degree level programmes.
REQUIRED DOCUMENTS	Incoming Application Form Learning Agreement Official University Academic Transcript Scanned copy of passport 1 Passport Photograph (Signed and scanned versions to be sent to erasmus@altinbas.edu.tr)

IV. ACADEMIC INFORMATION

CREDITS	Students must take a minimum of 60 credits per semester (30 ECTS) and 120 credits (60 ECTS) per academic year.
COURSES	Students are advised to check Altınbaş University curriculums and course contents (Please see the attached PDF)
ADDITIONAL INFORMATION	Course registration will be realized by Erasmus Office after the arrival of students according to the course list and signed learning agreement provided by the students.

V. CAMPUSES

CAMPUSES	ADRESS	ACADEMIC UNITS
Mahmutbey Technology Campus	Mahmutbey Dilmenler Caddesi, No:26, 34217 Bağcılar - İSTANBUL	School of Engineering and Natural Sciences, Graduate School of Science and Engineering, Vocational School, Vocational School of Foreign Languages, Google Map : https://goo.gl/maps/oRE9y57iLcu
Gayrettepe Social Sciences Campus	Büyükdere caddesi, Yazarlar Sokak No: 36 Esentepe - İSTANBUL	School of Management, School of Applied Sciences, Graduate School of Social Sciences, School of Economics, Administrative and Social Sciences, School of Law, School of Fine Arts and Design Google Map : https://goo.gl/maps/78Skk5cBrgH2 Google Map : https://goo.gl/maps/zpUAayvaH682

Bakırköy Health Sciences Campus	Kartaltepe Mah. İncirli cad. No:11 Bakırköy / İSTANBUL	School of Medicine, School of Dentistry, School of Pharmacy, Graduate School of Health Sciences, Vocational School of Health Services Google Map : https://goo.gl/maps/8Bd5CXGFmxJ2
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VI. ACCOMMODATION

ACCOMMODATION	<p>Dormitory is available at Mahmutbey Campus. http://www.altinbas.edu.tr/en/education-in-altinbas/international-office/life-at-altinbas/accommodation Contact Person for Dormitory: Kubilay Sabri ÖZAD kubilay.ozad@altinbas.edu.tr.</p> <p>Other Options: https://www.checknchill.com/ https://erasmusu.com/en/erasmus-istanbul https://www.uniplaces.com/ https://housinganywhere.com/ https://www.sahibinden.com</p> <p>Please consult before making any payment!</p> <p>You may always contact the ESN Altınbaş (branch of Erasmus Student Network) Head of ESN Altınbaş : İlayda Sanda - ilayda.sanda@ogr.altinbas.edu.tr</p>
ACCESSIBILITY	<p><i>Altınbaş without Barriers Unit</i></p> <p>All students with disabilities enrolled at our university can benefit from the services of the unit by applying directly to our unit or by filling out the application form under Unit on our website. You can send an e-mail to engelsizaltinbas@altinbas.edu.tr for your inquiries and questions.</p>

VI. FEES AND OTHER EXPENSES

TUITION FEES	Students participating in this exchange are not required to pay any tuition fees to Altınbaş University.
ACCOMMODATION	<p>Accommodation is available for Altınbaş University students in a number of dorms. These dorms are located in the vicinity of the campus. On campus accommodation prices : http://www.altinbas.edu.tr/en/education-in-altinbas/international-office/life-at-altinbas/accommodation</p> <p>Housing rates include: Basic utilities (Gas/electricity, water & garbage etc.), internet access, general maintenance and gym membership. Room charges and meal plans are for 9 months, during the study period at the university. For more information and application form please contact: kubilay.ozad@altinbas.edu.tr</p>

HEALTH INSURANCE	<p>Erasmus and International exchange students are required to have a valid Health Insurance in Turkey covering the whole duration of their stay for resident permit applications. (<i>not for registration to Altınbaş University</i>)</p> <p>3 possibilities:</p> <ol style="list-style-type: none"> 1. Home country Public Insurance (Turkey has Social Security Agreement with Czech Republic and Germany) 2. Turkey Public Insurance (SGK) (Not highly recommended since the minimum duration is 12 months) 3. Private Insurance
LIVING COSTS	<p>The approximate cost of living per month (including rent) is between 450- 900 Euro. This is only an estimate.</p> <p>As all accommodation is self-catering you will find very reasonably priced shops and food outlets on or close to the campus.</p>
OTHER FEES	Class materials /Photocopies– depending on the course.

VII. ARRIVAL & ORIENTATION

ORIENTATION WEEK	<p>An Orientation Week will be held during the Course Registration Week. We will help all incoming students adapt their new life at Altınbaş University and in Istanbul.</p> <p>You will meet our Erasmus+ Student Club which will help you to get used to life at Altınbaş University and İstanbul with different types of events and activities.</p> <p>During the Orientation Week you will be informed about administrative process such as Residence Permit Application, Transportation Card, Course Registration as well as Learning Agreements and the tools which will facilitate your student life at Altınbaş University.</p>
DOCUMENTS REQUIRED ON ARRIVAL	<p>For Transportation Card:</p> <ol style="list-style-type: none"> 1. Mobile Number and Home Address in Turkey 2. Application Form (will be provided at orientation day) 3. 1 Photograph 4. 10 TL (Turkish Liras)

VIII. VISA AND RESIDENCE PERMIT

VISA	<p>You should have a passport valid for 60 days longer than the duration of visa requested.</p> <p>Visa and visa exemption may allow you to stay 90 days within 180 days.</p> <p>Exchange students are exempt from visa fee upon confirmation of their participation in the Erasmus Program.</p> <p>To the citizens of 36 countries may get visa at the customs (airport) including the below listed ones; (Please have your documents regarding your Erasmus Student Status with you)</p> <p>Avustria, Belgium, Croatia, Ireland, Norway, Poland, Portugal, Spain, United Kingdom Click for the full list.</p> <p>Citizens of the 78 countries are exempt from visa including the below listed ones; Germany, Albania, Bosnia-Herzegovina, France, Estonia, Finland, Sweden, Switzerland, Italy, Iceland, Kosovo, Latvia, Liechtenstein, Litvania, Luxembourg, Hungary, Macedonia, Romania, Serbia, Slovakia, Slovenia, Click for the full list.</p>
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RESIDENCE PERMIT	<p>You will be informed about the residence permit in detail upon your arrival at the Orientation Program.</p> <p>Please be aware that you should have a passport 60 days longer than the duration of resident permit requested.</p> <p>The applications should be done through within 90 days after your arrival.</p> <p>Application form will be filled and the appointment will be got online from www.goc.gov.tr.</p> <p>You should be applying for "Short Term Residence Permit" .</p> <p>You only need to pay 72 TL residence permit card fee, you are exempt from residence permit fee.</p> <p>Please bring a copy of your Health Insurance policy with you. Turkey has Social Security Agreement with Czech Republic, Germany. So if you are either from Czech Republic or Germany please consult your Public Health Insurance Officials to get your documents proving your insurance.</p> <p>You may get assistance on your residence permit applications from Erasmus Office during the orientation week.</p>
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IX. OTHER INFORMATION

TRANSCRIPTS	<p>Transcripts will be sent directly to the home institution after the final exam results of related semester.</p>
BUDDY PROGRAM	<p>Erasmus Club manages the Buddy Program and matches local students to incoming exchange students. Local students assist students with the exchange students' adaptation to their new life regarding day to day issues.</p> <p>Contact Person : İlayda Şanda – Head of Erasmus Club / Student Assistant ilayda.sanda@ogr.altinbas.edu.tr</p>
SOCIAL MEDIA	<p>Altınbaş University</p> <p>Instagram: https://www.instagram.com/altinbasuni/?hl=tr</p> <p>Facebook: https://www.facebook.com/AltinbasUni/</p> <p>Twitter: https://twitter.com/altinbasuniv</p> <p>Erasmus Club:</p> <p>Instagram: https://www.instagram.com/altinbas.erasmus</p> <p>Facebook: https://tr-tr.facebook.com/altinbas.erasmus/</p>